

Queensland Society of Model and Experimental Engineers Inc.

<p style="text-align: center;"><i>THE RULES OF THE QUEENSLAND SOCIETY OF MODEL AND EXPERIMENTAL ENGINEERS INCORPORATED</i></p>

1. WORDS AND EXPRESSIONS TO HAVE MEANING IN ACT

A word or expression that is not defined in these rules, but is defined in the Associations Incorporation Act 1981 has, if the context permits, the meaning given by the Act.

2. NAME

The name of the association shall be "The Queensland Society of Model and Experimental Engineers Incorporated" (in these Rules and allied By-Laws called "the Association")

3. OBJECTS

The objects for which the Association is established are:

- (1) To bring together all interested in the construction and working of models and other mechanical appliances and kindred subjects;
- (2) To provide premises for the operation, exhibition and storage of these models and appliances.
- (3) To hold meetings and gatherings to disseminate information and discuss Association affairs.
- (4) To visit workshops and other Associations and institutions of interest to members.
- (5) To promote the mutual assistance of its members.

4. POWERS

- (1) The association has the powers of an individual.
- (2) The association may, for example:
 - (a) Enter into contracts; and
 - (b) Acquire, hold, deal with and dispose of property; and
 - (c) Make charges for services and facilities it supplies; and
 - (d) Do other things necessary or convenient to be done in carrying out its affairs.
- (3) The association may also issue secured and unsecured notes, debentures and debenture stock for the association.

5. CLASSES OF MEMBERS

- (1) The membership of the Association shall consist of the following classes of members:-

- (a) Provisional members;

All new members shall join as Provisional members and remain as such for a period of not less than twelve (12) months. They are not entitled to vote, nor be a member of the management committee, nor effect any business for the Association.

- (b) Ordinary members

- (c) Life members

Ordinary members who, having indicated their consent to become a Life Member, are elected to this form of membership as a result of a motion from the Management Committee being agreed to at a General or Special meeting. This form of membership shall only be

conferred upon a member who has rendered outstanding service to the Association. Life members shall not be liable for membership fees, and shall retain all privileges of the Association, for the life of the member.

- (2) The number of members shall be unlimited

6. MEMBERSHIP

An application for membership must be:

- (a) In writing; and
- (b) Signed by the applicant and the applicant's proposer and seconder both of whom shall be either ordinary or life members; and
- (c) In the form decided by the management committee.

7. MEMBERSHIP AND JOINING FEES

- (1) Membership fees shall be the total of a joining fee, an annual full or concessional subscription, and an annual affiliation levy, payable at such time and in such manner as the Management Committee shall determine.
- (2) The joining fee shall be an amount agreed to at a general meeting, and payable upon application to become a provisional member, the fee being refundable if the member resigns before becoming an ordinary member.
- (3) The annual full or concessional subscription shall be amounts agreed to at a general meeting.
- (4) A member may pay the concessional subscription if their personal circumstances comply with at least one concessional subscription category as listed in the Association's bylaws.
- (5) The annual affiliation levy shall be a pro-rata contribution towards payments required by affiliated bodies for affiliation fees and purchases, such affiliations and purchases having been agreed to at a general meeting.

8. ADMISSION AND REJECTION OF MEMBERS

- (1) At the next meeting of the Management Committee after the receipt of any application and the fee applicable, such application shall be considered by the Management Committee, who shall thereupon determine upon the admission or rejection of the applicant.
- (2) Any applicant who receives a majority of the votes of the members of the Management Committee present at the meeting at which such application is being considered shall be accepted as a member to the class of membership applied for.
- (3) Upon the acceptance or rejection of an application for any class of membership the secretary shall forthwith give the applicant notice in writing of such acceptance or rejection.

9. TERMINATION OF MEMBERSHIP

- (1) A member may resign from the Association at any time by giving notice in writing to the secretary. Such resignation shall take effect at the time such notice is received by the secretary unless a later date is specified in the notice when it shall take effect on that later date.
- (2) If a member:
 - (a) Is convicted of an indictable offence; or
 - (b) Fails to comply with any of the provisions of these Rules; or
 - (c) Has membership fees in arrears for a period of two months or more; or
 - (d) Conducts themselves in a manner considered to be injurious or prejudicial to the character or interests of the Association,

The Management Committee shall consider and decide on whether their membership shall be terminated.

- (3) The member concerned shall be given a full and fair opportunity of presenting their case and if the Management Committee resolves to terminate their membership it shall instruct the secretary to advise the member in writing accordingly.

10. APPEAL AGAINST REJECTION OR TERMINATION OF MEMBERSHIP

- (1) A person whose application for membership has been rejected or whose membership has been terminated may within one month of receiving written notification thereof, lodge with the secretary written notice of their intention to appeal against the decision of the Management Committee.
- (2) Upon receipt of a notification of intention to appeal against rejection or termination of membership the secretary shall convene, within three months of the date of receipt by the Secretary of such notice, a general meeting to determine the appeal. At any such meeting the applicant shall be given the opportunity to fully present their case and the Management Committee or those members thereof who rejected the application for membership or terminated the membership subsequently shall likewise have the opportunity of presenting its or their case. The appeal shall be determined by the vote of the members present at such meeting.
- (3) Where a person, whose application is rejected, does not appeal against the decision of the Management Committee within the time prescribed by these Rules or so appeals but the appeal is unsuccessful, the secretary shall forthwith refund the unused balance of any fee paid.

11. REGISTER OF MEMBERS

- (1) The Management Committee shall cause a Register to be kept in which shall be entered the names and residential addresses of all persons admitted to membership of the Association and the dates of their admission.
- (2) Particulars shall also be entered into the Register of deaths, resignations, terminations and reinstatements of membership and any further particulars as the Management Committee or the members at any general meeting may require from time to time.
- (3) The Register shall be open for inspection at all reasonable times by any member who previously applies to the secretary for such inspection.

12. MEMBERSHIP OF MANAGEMENT COMMITTEE

- (1) The Management Committee of the Association shall consist of a President, Vice- President, Secretary, Treasurer, all of whom shall be members of the Association, and five (5) other members of the Association.
- (2) At the annual general meeting of the Association, all the members of the Management Committee for the time being shall retire from office, but shall be eligible upon nomination for re-election.
- (3) The election of officers and other members of the Management Committee shall take place in the following manner:
 - (a) Any two members of the Association shall be at liberty to nominate any other member to serve as an officer or other member of the Management Committee;
 - (b) The nomination, which shall be in writing and signed by the member and their proposer and seconder, shall be lodged with the secretary at least fourteen days before the annual general meeting at which the election is to take place;
 - (c) A list of the candidates' names in alphabetical order, with the proposers and seconders' names shall be posted in conspicuous place in the office or usual place of meeting of the Association for at least seven days immediately preceding the annual general meeting.
 - (d) Balloting lists shall be prepared (if necessary) containing the names of the candidates in alphabetical order, and each member present at the annual general meeting shall be entitled to vote for any number of such candidates not exceeding the number of vacancies.
 - (e) Should, at the commencement of such meeting, there be an insufficient number of candidates nominated, nominations may be taken from the floor of the meeting.

13. RESIGNATION FROM MANAGEMENT COMMITTEE

Any member of the Management Committee may resign from membership of the Management Committee at any time by giving notice in writing to the secretary but such resignation shall take effect at the time such notice is received by the secretary unless a later date is specified in the notice when it shall take effect on that later date or such member may be removed from office at a general meeting of the Association where that member shall be given the opportunity to fully present their case. The question of removal shall be determined by the vote of the members present at such general meeting.

14. VACANCIES ON MANAGEMENT COMMITTEE

- (1) The Management Committee shall have power at any time to appoint any member of the Association to fill any casual vacancy on the Management Committee until the next annual general meeting.
- (2) The continuing members of the Management Committee may act notwithstanding any casual vacancy in the Management Committee, but if and so long as their number is reduced below the number fixed by or pursuant to these Rules as the necessary quorum of the Management Committee, the continuing member or members may act for the purpose of increasing the number of members of the Management Committee to that number or of summoning a general meeting of the Association, but for no other purpose.

15. FUNCTIONS OF THE MANAGEMENT COMMITTEE

- (1) Except as otherwise provided by these Rules and subject to resolutions of the members of the Association carried at any general meeting the Management Committee:
 - (a) Shall have the general control and management of the administration of the affairs, property and funds of the Association; and
 - (b) Shall have authority to interpret the meaning of these Rules and any matter relating to the Association on which these Rules are silent.
- (2) The Management Committee may exercise all the powers of the Association:
 - (a) To borrow or raise or secure the payment of money in such manner as the members of the Association may think fit and secure the same or the payment or performance of any debt, liability, contract, guarantee or other engagement incurred or to be entered into by the Association in any way and in particular by the issue of debentures, perpetual or otherwise, charged upon all or any of the Association's property, both present and future and to purchase, redeem or pay off any such securities;
 - (b) To borrow money from members at a rate of interest not exceeding interest at the rate for the time being charged by bankers in Brisbane for overdrawn accounts on money lent, whether the term of the loan be short or long, and to mortgage or charge its property or any part thereof and to issue debentures and other securities, whether outright or as security for any debt, liability or obligation of the Association, and to provide and pay off any such securities; and
 - (c) To invest in such manner as the members of the Association may from time to time determine.

16. MEETINGS OF MANAGEMENT COMMITTEE

- (1) The Management Committee shall meet at least once every calendar month to exercise its functions.
- (2) A special meeting of the Management Committee shall be convened by the secretary on the requisition in writing signed by not less than one-third of the members of the Management Committee, which requisition shall clearly state the reasons why such special meeting is being convened and the nature of the business to be transacted thereat.
- (3) At every meeting of the Management Committee a simple majority of a number equal to the number of members elected and/or appointed to the Management Committee as at the close of the last general meeting of the members, shall constitute a quorum.
- (4) Subject as previously provided in this rule, the Management Committee may meet together and regulate its proceedings as it thinks fit: Provided that questions arising at any meeting of the Management Committee shall be decided by a majority of votes and, in the case of equality of votes, the question shall be deemed to be decided in the negative.

- (5) A member of the Management Committee shall not vote in respect of any contract or proposed contract with the Association in which they have an interest, or any matter arising thereof, and if they do vote their vote shall not be counted.
- (6) Not less than fourteen days' notice shall be given by the secretary to members of the Management Committee of any special meeting of the Management Committee. Such notice shall clearly state the nature of the business to be discussed thereat.
- (7) The President shall preside as Chairman at every meeting of the Management Committee, or if there is no President, or if at any meeting the President is not present within ten minutes after the time appointed for holding the meeting, the Vice-President shall be Chairman or if the Vice-President is not present at the meeting then the members may choose one of their number to be Chairman of the meeting.
 - (8) If within half an hour from the time appointed for the commencement of a Management Committee meeting a quorum is not present, the meeting, if convened upon the requisition of members of the Management Committee, shall lapse. In any other case it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the Management Committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall lapse.

17. MANAGEMENT COMMITTEE DELEGATION

- (1) The Management Committee may delegate any of its powers to a sub-committee consisting of such members of the Association as the Management Committee thinks fit. Any sub-committee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the Management Committee.
- (2) A sub-committee may elect a Chairman of its meetings. If no such Chairman is elected, or if at any meeting the Chairman is not present within ten minutes after the time appointed for holding the meeting, the members present may choose one of their numbers to be Chairman of the meeting.
- (3) A sub-committee may meet and adjourn as it thinks proper. Questions arising at any meeting shall be determined by a majority of votes of the members present and, in the case of an equality of votes, the question shall be deemed to be decided in the negative.

18. VALIDITY OF ACTS

- 1 All acts done by any meeting of the Management Committee or of a sub-committee or by any person acting as a member of the Management Committee shall, notwithstanding that it is afterwards discovered that there was some defect in the appointment of any such member of the Management Committee or any of them were disqualified, be as valid as if every such person had been duly appointed and was qualified to be a member of the Management Committee.

19. WRITTEN RESOLUTIONS

A resolution in writing signed by all the members of the Management Committee for the time being entitled to receive notice of a meeting of the Management Committee shall be as valid and effectual as if it had been passed at a meeting of the Management Committee duly convened and held. Any such resolution may consist of several documents in like form, each signed by one or more members of the Management Committee.

20. ANNUAL GENERAL OR GENERAL MEETINGS

- (1) The annual general meeting shall be held within three months of the close of the financial year.
- (2) The business to be transacted at every annual general meeting shall be:
 - (a) The receiving of the Management Committee's report and the statement of income and expenditure, assets and liabilities and mortgages, charges and securities affecting the property of the association for the preceding financial year;
 - (b) The receiving of the auditor's report upon the books and accounts for the preceding financial year;
 - (c) The election of members of the Management Committee; and
 - (d) The appointment of an auditor.

21. SPECIAL GENERAL MEETING

The secretary shall convene a special general meeting:

- (a) When directed to do so by the Management Committee; or
- (b) On the requisition in writing signed by not less than one-third of the members presently on the Management Committee or not less than the number of ordinary members of the Association which equals double the number of members presently on the Management Committee plus one. Such requisition shall clearly state the reasons why such special general meeting is being convened and the nature of the business to be transacted thereat; or
- (c) On being given a notice in writing of an intention to appeal against the decision of the Management Committee to reject an application for membership or to terminate the membership of any person.

22. MEETING QUORUM

- (1) At any general meeting the number of members required to constitute a quorum shall be double the number of members presently on the Management Committee plus one.
- (2) No business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business. For the purposes of this rule "member" includes a person attending as a proxy or as representing a corporation which is a member.
- (3) If within half an hour from the time appointed for the commencement of a general meeting a quorum is not present, the meeting, if convened upon the requisition of members of the Management Committee or Association, shall lapse. In any other case it shall stand adjourned to the same day and at such other time and place as the Management Committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the members present shall be quorum.
- (4) The Chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place. When a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given as in the case of an original meeting. Save as aforesaid it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

23. NOTICE OF MEETINGS

- (1) The secretary shall convene all general meetings of the Association by giving not less than 14 days' notice of any such meeting to the members of the Association.
- (2) The manner by which such notice shall be given shall be determined by the Management Committee: Provided that notice of any meeting convened for the purpose of hearing and determining the appeal of a member against the rejection or termination of their membership by the Management Committee, shall be given in writing. Notice of a general meeting shall clearly state the nature of the business to be discussed thereat.

24. MEETING PROCEDURES

Unless otherwise provided by these Rules, at every general meeting:

- (1) The President shall preside as Chairman, or if there is no President or if the President is not present within fifteen minutes after the time appointed for the holding of the meeting or is unwilling to act, the Vice-President shall be the Chairman or if the Vice-President is not present or is unwilling to act then the members present shall elect one of their number to be Chairman of the meeting.
- (2) The Chairman shall maintain order and conduct the meeting in a proper and orderly manner;
- (3) Every question, matter or resolution shall be decided by a majority of votes of the members present;
- (4) Every member present shall be entitled to one vote and in the case of an equality of votes the Chairman shall have a second or casting vote: Provided that no member shall be entitled to vote at any general meeting if their annual subscription is more than one month in arrears at the date of the meeting;

- (5) Voting shall be by show of hands or a division of members, unless not less than one- fifth of members present demand a ballot, in which event there shall be a secret ballot. The Chairman shall appoint two members to conduct the secret ballot in such manner as the Chairman shall determine and the result of the ballot as declared by the Chairman shall be deemed to be the resolution of the meeting at which the ballot was demanded;
- (6) A member may vote in person or by proxy or by attorney and on a show of hands every person present who is a member or representative of a member shall have one vote and in a secret ballot every member present in person or by proxy or by attorney or other duly authorized representative shall have one vote;
- (7) The instrument appointing a proxy shall be in writing, in the common or usual form under the hand of the appointer or of their attorney duly authorized in writing or, if the appointer is a corporation, either under seal or under the hand of an officer or attorney duly authorized. A proxy may but need not be a member of the Association. The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a secret ballot;
- (8) Where it is desired to afford members an opportunity of voting for or against a resolution the instrument appointing a proxy shall be in the following form or a form as near thereto as circumstances permit:

Queensland Society of Model and Experimental Engineers Incorporated (QSMEE Inc.)

I,.....of QSMEE Inc., being a member of the above named Association, hereby appoint.....of.....

Or failing them,.....of....., as my proxy to vote for me on my behalf at the (annual) general meeting of the Association, to be held on theday of20.....and at any adjournment thereof.

Signed this.....day of.....20

Signature

This form is to be used * in favor of or *against the resolution.

****Strike out whichever is not desired. (Unless otherwise instructed, the proxy may vote as they think fit);***

- (9) The instrument appointing a proxy shall be deposited with the secretary prior to the commencement of any meeting or adjourned meeting at which the person named in the instrument proposes to vote; and
- (10) The secretary shall cause full and accurate minutes of all questions, matters, resolutions and other proceedings of every Management Committee meeting and general meeting to be entered in a book to be open for inspection at all reasonable times by any financial member who previously applies to the secretary for that inspection. For the purposes of ensuring the accuracy of the recording of such minutes, the minutes of every Management Committee meeting shall be signed by the Chairman of that meeting or the Chairman of the next succeeding Management Committee meeting vending their accuracy. Similarly, the minutes of every general meeting shall be signed by the Chairman of that meeting or the Chairman of the next succeeding general meeting: Provided that the minutes of any annual general meeting shall be signed by the Chairman of the meeting or the Chairman of the next succeeding general meeting or annual general meeting.

25. BY-LAWS

The Management Committee may from time to time make, amend or repeal by-laws, not inconsistent with these Rules, for the internal management of the Association and any by-laws may be set aside by a general meeting of members.

26. ALTERATION OF RULES

Subject to the *Associations Incorporation Act 1981*, these rules may be amended, repealed or added to by a special resolution carried at a general meeting. However, an amendment, repeal or addition is valid only if it is registered by the chief executive.

27. COMMON SEAL

The Management Committee shall provide for a Common Seal and for its safe custody. The Common Seal shall only be used by the authority of the Management Committee and every instrument to which the seal is affixed shall be signed by a member of the Management Committee and shall be countersigned by the secretary or by a second member of the - Management Committee or by some other person appointed by the Management Committee for the purposes.

FUNDS AND ACCOUNTS

- (1) The funds of the Association shall be banked in the name of the Association in such bank as the Management Committee may from time to time direct
- (2) Proper books and accounts shall be kept and maintained either in written or printed form in the English language showing correctly the financial affairs of the Association and the particulars usually shown in books of a like nature.
- (3) All moneys shall be banked as soon as practicable after receipt thereof.
- (4) All amounts of twenty dollars or over shall be paid by cheque signed by any two of the president, secretary, treasurer or other member authorized from time to time by the Management Committee.
- (5) Cheques shall be crossed "not negotiable" except those in payment of wages, allowances or petty cash recoupment which may be open.
- (6) The Management Committee shall determine the amount of petty cash which shall be kept on the imprest system.
- (7) All expenditure shall be approved or ratified at a Management Committee meeting.
- (8) As soon as practicable after the end of each financial year the treasurer shall cause to be prepared a statement containing particulars of:-
 - (a) The income and expenditure for the financial year just ended; and
 - (b) The assets and liabilities and of all mortgages, charges and securities affecting the property of the Association at the close of that year.
- (9) All such statements shall be examined by the auditor who shall present their report upon such audit to the secretary prior to the holding of the annual general meeting next following the financial year in respect of which such audit was made.
- (10) The income and property of the Association whence so ever derived shall be used and applied solely in promotion of its objects and in the exercise of its powers as set out herein and no portion thereof shall be distributed, paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to or amongst the members of the Association provided that nothing herein contained shall prevent the payment in good faith of interest to any such member in respect of moneys advanced by them to the Association or otherwise owing by the Association to the member or of remuneration to any officers or servants of the Association or to any member of the Association or other person in return for any services actually rendered to the Association provided further that nothing herein contained shall be construed so as to prevent the payment or repayment to any member of out of pocket expenses, money lent, reasonable and proper charges for goods hired by the Association or reasonable and proper rent for premises demised or let to the Association.

29. DOCUMENTS

The Management Committee shall provide for the safe custody of books, documents, instruments of title and securities of the Association.

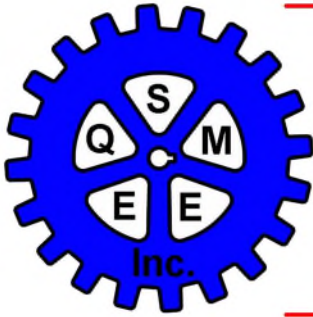
30. FINANCIAL YEAR

The financial year of the Association shall close on (31st December) in each year.

31. DISTRIBUTION OF SURPLUS ASSETS

If the Association shall be wound up in accordance with the provisions of the Associations Incorporation Act 1981, and there remains, after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Association, but shall be given or transferred to some other institution or institutions having objects similar to the objects of the Association, and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Association under or by virtue of rule 28(10), such institution or institutions to be determined by the members of the Association.

These rules are certified as being correct and were accepted at a General Meeting of the Society on 26th May, 2003. HON. SEC. Q.S.M.E.E. INC.



Queensland Society of Model and Experimental Engineers Inc.

<p><i>THE BY-LAWS OF THE QUEENSLAND SOCIETY OF MODEL AND EXPERIMENTAL ENGINEERS INCORPORATED</i></p>
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1. MEETINGS

- (a) Committee meetings will be held on the third Tuesday of each month, commencing at 7.30 p.m. unless prior rearranged.
- (b) The Annual General Meeting will be held on the first Sunday of March (Members Day), commencing at 11.00 a.m.
- (c) Monthly gathering of members will be held on the first Sunday of each month (Members Day) commencing at 10.30 a.m.
- (d) Members Day will be held on the first Sunday of each month.
- (e) Monthly running days will be held on the second Sunday of each month except August and December **or otherwise arranged.**
- (f) The Association's annual Christmas Party will be held on the first Sunday of December and to be restricted to the Association members and their families.
- (g) All correspondence from the Association will be on QSMEE letterhead and be signed by the secretary, and all incoming correspondence be addressed or re-addressed to the secretary QSMEE.

2. SAFETY

Safety Officers shall have complete control of all trains and traction engines running on regular monthly running days.

3. BOILERS

- (a) As an affiliated member of the Australian Miniature Boiler Safety Committee (AMBSC) the Association adopts the AMBSC Miniature Boiler Codes and its amendments in its entirety. The minimum standard to which boilers are to be constructed is the AMBSC Code.
- (b) In this regulation, Boiler Inspector refers to the person appointed by the management committee **and approved by AMBSC** to carry out the inspection of boilers in accordance with this regulation.
- (c) Boilers purchased from approved commercial firms may be approved at the Boiler Inspector's discretion. Refer (a) above regarding boiler construction.
 - (d) No boiler shall be operated on the Association's premises unless it has a current official boiler certificate, or is undergoing tests in the charge of a Boiler Inspector.
- (e) Members may be asked at any time by the Boiler Inspector, Safety Officer, or Committee Member to present their current boiler certificate for inspection.

4. THE ASSOCIATION GROUNDS

- (a) Access to the Association grounds for private running days **shall** be prior arranged with the President.
- (b) The vehicle speed limit within the Association grounds to be **20 KPH** and strictly observed.

- (c) Dogs or other pets shall not be permitted on the Society's grounds unless the management committee deems otherwise.
- (d) Keys to the grounds or buildings within the grounds shall not be issued to Provisional, Junior or Associate members.

5. MINIATURE LOCOMOTIVE AND TRACTION ENGINE DRIVING

- (a) The only persons permitted to drive miniature locomotives and traction engines **hauling passengers** on regular monthly running or organised days shall be financial Association members of at least 18 years of age and who have been issued with a Certificate of Competency by the Management Committee, **or financial members from 15 but under 18 years of age issued with a Certificate which requires that they be under full supervision.** The Certificate of Competency must be worn in a prominent position at all times whilst in charge of a locomotive or traction engine.
- (b) Learner drivers may be permitted to drive without passengers as long as they are financial Association members of at least 18 years of age, subject to the discretion of the Boiler Inspectors or a member of the Management Committee.
- (c) Visiting members from other Societies may be signed in as honorary QSMEE members on regular monthly running or organised days. Proof of membership may be requested. Operators of Miniature Locomotives and Traction Engines must be a member of a Society affiliated with AALS. Visitors to the Association's track who are not financial members of the QSMEE Inc. or similar Societies are not permitted to drive locomotives or traction engines on regular running days.
- (d) Permission to drive miniature locomotives or traction engines may be withdrawn temporarily or permanently by the Safety Officer, or Boiler Inspector, or Management Committee member, **if for any reason a member cannot act competently**, and they consider the safe operation of a locomotive, train or traction engine is at risk.

6. ANNUAL TROPHY DAY

The Annual Trophy/Exhibition Day shall be held on the first Sunday (Members Day) in July.

7. COUPLINGS

Couplings on all rolling stock shall comply with the Australian Association of Live Steamers (AALS) standards.

8. ANNUAL APPOINTMENTS

The management committee should appoint the following annually: Librarian, Boiler Inspectors, Oilcan Editor, Catering Officer and any other officials as necessary.

9. DONATIONS TO THE ASSOCIATION

Any material or goods donated to and accepted by the Association will remain the property of the Association.

10. GUARDS ON TRAINS

In respect to the ground level track, no passenger carrying train shall be allowed to leave the station without a responsible person of at least 18 years of age being on board the train to guard the rear of the train and carry out the duties of a guard.

11. CONCESSIONAL MEMBERSHIP FEES

Shall be available to members who satisfy one or more of the following conditions, provided that such concessions are not additive and only one concession can apply to a member at any time:

- (a) Live at least 100km from the entrance to the Society grounds at 122 Warner Rd., Warner, or
- (b) In possession of an Aged Pensioner Concession Card (sighted by proposer), or
- (c) Are under 18 years of age, or
- (d) Is the spouse of a member, this concession not also being available to that member, or
- (e) Are LIFE MEMBERS: Life Members shall not be liable for subscriptions to the Society, but anyone so conferred after 01st January, 2003 shall pay the AALS Insurance levy or its equivalent. They shall retain all other privileges of the Society, or
- (f) Are REJOINING: A person who has been a member and whose membership ceases may re-apply to join the Society as per Rule 6. If the person is accepted, the Management Committee may waive the joining fee, or
- (g) A child of an existing member wishing to join the Society as a junior will be exempt from paying the joining fee and their Annual Subscription will be reduced to half of the ordinary fee , or an amount to cover all insurance fees rounded to the nearest dollar, or
- (h) If a child who is NOT the child of a member wishes to join as a Junior, then the joining fee will be reduced by half and the Annual subscription Fee will be reduced to half of the ordinary fee or an amount to cover all insurance fees rounded to the nearest dollar.

In all instances, Membership Fees for persons joining the Society shall be calculated pro-rata on the number of calendar months or part thereof remaining in the year at the time of payment, rounded up to the nearest dollar.

12. OPERATING MACHINERY

That all locomotive machinery and pressure vessels on QSMEE Inc. property are at all times the direct responsibility of the Association, whether operated by their respective owners or any other member.

13. AFFILIATIONS

The Association shall affiliate with the Australian Association of Live Steamers (AALS) and associated committees.

14. BYLAWS ARISING FROM LAND SUB-DIVISION - CONSENT PERMIT 125/95 ISSUED BY PINE RIVERS SHIRE COUNCIL

(a) OPERATIONAL RULES

1 ADMINISTRATION OF CONSENT PERMIT.

The Association shall be responsible for ensuring that all persons charged with the administration of the permitted use are at all times aware of the conditions of this Consent Permit. (Condition 30 of Consent Permit applies)

2 COUNCIL RETAINS THE RIGHT TO REVIEW, AMEND, ADD TO OR DELETE THE CONDITIONS OF THIS PERMIT.

Council reserves the right to review, amend, add to or delete the conditions of this permit after two (2) years from the date hereof and thereafter every four (4) years after the initial two year period expires. The Council may at those times lay down further reasonable and relevant conditions relating to the

operation of the use, nature of the development in the locality, and the prevailing legislation of the day. (Condition 13 of Consent Permit applies)

3 PERMIT DOES NOT AUTHORISE.

Permit No 125/95 does not authorise the use of land and the erection of buildings and/or structures not mentioned thereon, and nothing contained therein shall be taken to imply approval of any other use of the land. (Condition 3 of Consent Permit applies)

4 PERMIT DOES NOT CHANGE COUNCIL'S RIGHTS, POWERS, AND PRIVILEGES.

Any provisions contained in Permit 125/95 relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in those conditions shall be construed so as to prejudice, affect or otherwise derogate or limit the rights, powers and privileges of the Council. (Condition 4 of Consent Permit applies)

5 APPLICANT TO MEET ALL COSTS.

The Association, as the applicant shall be responsible for meeting all costs associated with the works required by this approval together with the costs of any alterations to public utilities and services required by such works and with the connection of the development to such utilities and services. All works required shall be completed to the satisfaction of the Director, Development and Environment prior to the commencement of use, unless otherwise specified by the conditions of Permit 125/95, or by resolution of the Council. (Condition 8 of Consent Permit applies)

6 COMMENCEMENT AND CONTINUANCE OF USE.

The use consented to by this Permit shall commence within 4 years after the date of issue shown, i.e. 15 May 1995. If the use is not commenced within this period, this Permit ceases to have any effect whatsoever as soon as that period expires, i.e. 15 May 1999. (Condition 1 of Consent Permit applies)

7 LIMIT OF OPERATIONS.

The type and frequency of operations are limited to that which is currently occurring on proposed Lot 2 and as outlined in the applicant's letter dated 13th February 1995. (Condition 6 of Consent Permit applies)

8 HOURS OF USE, SPECIAL EVENTS, AND EXCLUSION DATES.

The frequency, type and size of events shall not exceed those outlined by the Association in the letter dated 13 February, 1995 which accompanied the application, with the exception that "night runs" are not to continue after 10.00 p.m.

The use shall not operate on Christmas Day, Good Friday nor before 12 noon on Anzac Day. The hours of operation are to be confined to between 8.00 a.m. and 6.00 p.m. Any changes to these arrangements for special events will require the prior written permission of the Council. (Condition 25 of Consent Permit applies)

(b) PLANNING RULES

1 SITE DEVELOPMENT.

The site shall be developed in substantial accordance with Drawings Numbered (D) 93/141-PP2, as submitted to the Council on 14 February 1995, and as amended by the conditions of Permit No 125/95, to the satisfaction of the Director, Development and Environment. (Condition 7 of Consent Permit applies)

2 BUILDING APPROVALS.

Building approvals as required by "The Building Act 1975-1981" and the Standard Building Bylaws shall be obtained in respect of any building or other structure before any building work is commenced pursuant to this Permit. (Condition 2 of Consent Permit applies)

3 COUNCIL NOT BOUND TO UNDERTAKE ANY ROAD CONSTRUCTION.

Council in granting Permit No 125/95 shall in no way be bound to undertake road construction works in Warner Road now or at any time in the future. (Condition 12 of Consent Permit applies)

4 ROOF AND SEALED AREA RUNOFF.

Stormwater flows are not to be concentrated so as to cause nuisance or annoyance to any person. (Condition 21 of Consent Permit applies)

5 NIGHT LIGHTING.

The Association understands, and agrees, that all night lighting shall be designed and constructed to Councils satisfaction so as to ensure that the light emitted from the land does not, in the opinion of the Council, cause nuisance or annoyance to residences in the immediate vicinity. (Condition 29 of Consent Permit applies)

(c) ENVIRONMENTAL RULES

1 CONSERVATION OF TREES.

The Association ensures that no person shall remove, injure or destroy any trees on the site without prior approval of the Director, Development and Environment. (Condition 19 of Consent Permit applies)

2 NO AGGREGATION OR ACCUMULATION OF MACHINERY, PARTS OF MACHINERY, OR SCRAP, BOTTLES OR SECOND HAND MATERIALS.

Any aggregation or accumulation of -

(a) Machinery- ("machinery" includes motor vehicles, goods or wares whether permanently or temporarily disused); or

(b) Parts of Machinery, goods or ware derived in the course of breaking up or dismantling of machinery, goods or ware, for use in assembly or re-assembly or repairing machinery, or for sale or other disposal; or

(c) Scrap, bottles or second-hand material of any description;

Is not to remain on the land if the aggregation or accumulation is visible to any person standing at ground level on a road or any part of the land used for residential purposes adjacent to the land, or such aggregation or accumulation is to be effectively screened to the satisfaction of the Director, Development and Environment. The lawful use of car parking areas is not included in this condition. (Condition 20 of Consent Permit applies)

3 WASTE AND RUBBISH MANAGEMENT.

All waste and rubbish shall be stored, collected and disposed of to the satisfaction of the Council's Executive Manager - Community Health and no waste or rubbish shall be burned on site. (Condition 22 of Consent Permit applies)

4 EMISSION OF ODOURS OR SMOKE.

The permitted use is to be conducted so that the emission of odours or smoke or other substances do not cause any nuisance in the Council's opinion, to the occupiers of properties in the vicinity; and, if at any time such nuisance occurs further conditions may be imposed to control such emissions to the satisfaction of the Council. (Condition 24 of Consent Permit applies)

5 PUBLIC ADDRESS SYSTEMS.

The use of any public address system or system of sound amplification external to the buildings shall not be permitted. Such systems may be used within the buildings but shall not cause nuisance or annoyance, in the opinion of the Council, to the occupants of the dwelling houses in the vicinity of the site. (Condition 26 of Consent Permit applies)

6 NOISE NUISANCE OR ANNOYANCE.

The Association agrees that the permitted use is to be operated in such a manner that the noise emitted by the use shall not cause nuisance or annoyance, in the opinion of the Council, to the occupants of the dwelling houses in the vicinity of the site. (Condition 27 of Consent Permit applies)

These rules are certified as being correct and were accepted at a General Meeting of the Society on 26th May, 2003. HON. SEC. Q.S.M.E.E. INC.