



Queensland Society of Model and Experimental Engineers Inc.

QSMEE ROUNDHOUSE RULES AND REGULATIONS – 16.05.16

1. ROUNDHOUSE SAFETY:

- All site safety procedures are to be observed for the Roundhouse and its immediate environ.
- Only members and adult invited guests are permitted in the Roundhouse during regular running times.
- There shall be no steaming up or shut down prior to entry into the Roundhouse. Start-up duties are to be done on the apron outside the Roundhouse.
- There is to be no storage of fuel or flammable substances in the Roundhouse. Petrol stored in “Diesel” locomotives may be left in the locomotive provided it is secured by a positive cut off valve. Coal and Char may be left in tenders.
- Batteries may be charged in the Roundhouse, but only modern “Smart” charges may be used.
- No oily rags or paper to be stored in the Roundhouse.
- Care must be exercised when operating the turntable so as to prevent members or guests coming into contact with pinch points.
- All persons using the Roundhouse are responsible for ensuring that the Roundhouse and it’s environ are kept clean, neat and tidy. No foodstuffs are permitted to be consumed inside the Roundhouse.
- Storage of flammable substance for the Roundhouse equipment to be held at a nominated spot elsewhere on the property.

2. PRIORITY OF TENURE:

Priority of tenure is only given solely to locomotives and like equipment owned by the Society.

3. PERIOD AND RENEWAL OF TENURE:

- The anniversary of Tenure occurs on the 1st of March each year.
- The tenure is for twelve months for one locomotive only (No rolling stock) and unless circumstance dictate will be extended in twelve monthly periods thereafter or until no longer required or the person ceases to be an active member.
- Should there be vacancies the Society Management Committee may, at its sole discretion and subject to demand and availability of space, allocate tenure e.g.: weekend, convention etc. The Roundhouse is to be fully utilised, and no track is for the exclusive use of one member – tenure of any track is not permanent.
- The Society Management Committee reserves the right to reallocate storage tracks of a member to facilitate better utilisation of the Roundhouse storage of locomotives.
- A register will be kept of the occupancy.
- There will be no fee for tenure of the Roundhouse.

4. MEMBER ELIGIBILITY FOR TENURE:

Tenure is open to all “Active Members” of the society that meet the following criterion. To be eligible to store a locomotive in the Roundhouse an “Active Member” is defined as.

- You must be a current financial member of the Society.

- Contribute regularly to working bees, club maintenance, and development of infrastructure for the Society or participate in other Society activities such as member of a Society committee.
- Be the owner of an operating locomotive, operate the locomotive stored in the roundhouse on a regular basis on our site and agree to abide by the Rules and Regulations governing the Roundhouse.
- Priority will be given to large locomotives, either 7¼” or 5” gauge, that regularly hauls passenger trains on running days.
- There will be no subletting of your allocated space.
- The Society Management Committee must be informed should you, at any time, not be able to abide by any of these rules or cease to require the tenure.

5. AVAILABILITY OF STORAGE:

Availability of storage will be on a “First In basis” subject to the Rules and regulations governing tenure or by ballot, conducted by the Society Management committee as and when required.

- Society Member’s allocated tenures will be provided with a Society key for locking of the doors. The key will open the main door and the door to their stall only. No personal locks are to be attached to the doors although individual items may be locked whilst inside, provided always, that if the stall is shared, then moving of the locomotive must be allowed if it hems in equipment to be moved.
- In locking your equipment, bear in mind the need to shift your equipment in an Emergency.

6. START UP AND SHUT DOWN:

Start up, steaming and blow down of locomotives shall be done outside the Roundhouse on the steaming bays provided.

7. MODIFICATIONS TO ROUNDHOUSE:

No member may modify or change the structure of the Roundhouse or attach any item to the walls, floor or tracks in a permanent way unless approved by the Society Management Committee.

8. RESOLUTION OF CONFLICTS:

The Society Management Committee has the final say in all matters regarding the Roundhouse.

9. ROUNDHOUSE RULE CHANGES:

Rules and Regulations governing the safety, use, operation, and tenure of the Roundhouse may be altered at any time at the discretion of the Society Management Committee who shall, as soon as practical, inform the members effected in writing of the changes.

10. WAIVER:

The Society will not, in any way implied or otherwise be responsible for the security of stored equipment other than if the equipment is Society owned. Therefore, to be considered for tenure of the Roundhouse, each member must sign a waiver, exonerating the Society for any responsibility for any loss whatsoever to the members equipment whilst within the roundhouse.

President
Don Bell

Honorary Secretary
Andrew Sturmev

Signed on this: - **15.05.2016**