



---

## Queensland Society of Model and Experimental Engineers Inc.

PO Box: 7041 Brendale QLD 4500  
Email: [qsmee@tracksandtrains.com](mailto:qsmee@tracksandtrains.com)

---

### **SOP NO:2 – Train Guard Responsibility.**

All passenger trains operating at Pine Valley railway must have a QSMEE appointed guard. Guards are responsible for the following:

1. The guard must have a whistle for signalling to the driver, and use it as follows:

**Whistle signals:**

- Two blasts to indicate the train is ready to move off.
- One long continuous blast for an **EMERGENCY** stop.

2. The guard is responsible for maintaining safe behaviour of passengers while passengers are boarding, riding and disembarking from the train. The guard needs to ensure that all passengers

- (i) are properly seated on the train when they board;
- (ii) remain safely seated and refrain from any actions that affect the safety of the train and of other passengers while riding;
- (iii) disembark safely from the train.

3. If the train stops anywhere other than at a station, the guard must alight from the train, immediately apply the hand brake, and walk back along the track, holding a red flag, so that the train behind has plenty of time and distance to stop. If possible, avoid stopping a train in a tunnel or on a bridge.

4. If you need to speak to a passenger, always be courteous and be aware that other passengers are present.

5. Never separate a child or a high needs passenger from their carer without the carer's approval.

Garry Menzies  
QSMEE Inc Vice President

**Effective date:** 02.02.20  
**Review Date:** - 02.02.21